

# SCRUTINY COMMITTEE WORK PLAN



<b>Committee Name:</b>	Transformation and Resources Overview and Scrutiny Committee
<b>Chair:</b>	Cllr Elizabeth Shenton
<b>Vice-Chair:</b>	Cllr Sylvia Burgess
<b>Portfolio Holder(s) Covering the Committee's Remit:</b>	Cllr Gareth Snell – Communications, Policy and Partnerships Cllr Mike Stubbs – Finance and Resources Cllr Terry Turner – Economic Development, Regeneration & Town Centres
<b>Work Plan Correct As At:</b>	7 November 2013

<b>Date of Meeting</b>	<b>Item</b>	<b>Reason for Undertaking</b>
<b>3 December 2013 (Agenda dispatch 22 November 2013)</b>	The Budget Consultation Process	As considered in 2012, to receive information relating to the outcomes of the budget consultation process.
	Asset Management Strategy	To look at the financial implications of the Asset Management Strategy.
	Treasury Management Strategy	Received annually as part of the budget setting process.
	First Draft Savings Plans 2014/15	To consider the First Draft of the Savings Plans for 2014/2015
	Portfolio Holder(s) Question Time	An opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and an opportunity to address any issues or concerns that they may currently be facing. It's also an opportunity for the Portfolio Holder(s) to flag up areas within their remit that may benefit from scrutiny in the future e.g. policy development.

Date of Meeting	Item	Reason for Undertaking
<b>14 January 2014</b>	Scrutiny Café – date for information, there will be no agenda published.	
<b>22 January 2014 (Agenda dispatch 10 January 2014)</b>	Revenue and Capital Budget 2014/15	To consider the final version of the Revenue and Capital Budget 2014/15 before it is considered by Council on 26 February 2014.
	Scale of Fees and Charges	Received annually by the Committee as part of the budget setting process.
	Financial and Performance Management Report Quarter 3 2013/14	To continue to monitor and scrutinise performance alongside finances.
	Council Plan	To receive an update on the Council Plan
<b>26 March 2014 (Agenda dispatch 14 March 2014)</b>	Annual Review of the Scrutiny Committee's Work	To evaluate and review the work undertaken during 2013/14.
	Portfolio Holder(s) Question Time	An opportunity for the Committee to question the Portfolio Holder(s) on their priorities and work objectives for the next six months and an opportunity to address any issues or concerns that they may currently be facing. It's also an opportunity for the Portfolio Holder(s) to flag up areas within their remit that may benefit from scrutiny in the future e.g. policy development.

<b>Task and Finish Groups:</b>	Review of the Constitution Working Group – action to look at scrutiny committee remits
<b>Future Task and Finish Groups:</b>	
<b>Suggestions for Potential Future Items:</b>	Modernisation of the Post Office Network Council Plan Universal Credit

**Transformation and Resources Overview and  
Scrutiny Committee is responsible for:**

- Communications and consultation
- Council structure and democracy and constitutional review
- Customer contact and customer service centres
- Member development and support
- Neighbourhood and locality working
- Partnerships: Newcastle Partnership Strategic Board
- Performance management and monitoring
- Revenues and benefits
- Putting people first
- Risk champion
- Transformation programme
- Accountancy
- Budget
- Capital and revenue expenditure
- Efficiency savings
- Financial monitoring
- Health and safety champion
- Human Resources
- Information and communication technology
- Procurement champion
- Treasury management
- Workforce development